Southern New Hampshire Services and the other five New Hampshire Community Action Agencies are key partners in delivering statewide employment and training services. On-the-Job Training (OJT) is a federal program made possible by the Workforce Innovation and Opportunity Act (WIOA). Through OJT, a customized training plan is put in place. By allowing companies to train workers on the job, employee retention improves and skill gaps are filled.

An OJT Job Placement Specialist (JPS) is ready now to help place OJT qualified candidates in full-time positions within your company.

Security7 Networks has utilized the On-the-Job Training program several times. We believe it has a proven track record of delivering the right people we need to grow our business and help us succeed as a company.

- Jay Smith, President, Security 7

The NH Works On-the-Job Training Programs are funded by the US Department of Labor Employment and Training Administration.

Some OJT jobs we’ve filled:
- Construction
- Drafter/Designer
- Engineering Support
- Fabricator
- HVAC Technician
- IT Systems Developer
- Machine Mechanic
- Machine Operator
- Medical Assistant
- Office Manager/Bookkeeper
- Pharmacy Technician
- Project Manager
- Quality Control
- Welder
- Computer Technician
- Web/Graphic Designer
- Web Developer

Don’t see your job here?
NH Works OJT can place trainees at almost any company!

We moved our manufacturing company from Rhode Island to New Hampshire. We inquired about the OJT program and it fit our needs. In fact, if it wasn’t for the program we never would have been up and running as fast as were. The OJT program provided us with the quality people we asked for and we plan on using the program again as we are growing.

- Paul Roidoulis, President, Liquid Blue

Visit: NHWorks.org
Call: 603.647.5480

50% wage reimbursement for On-the-Job Training

We find the right candidates
You select, hire & train

Employers:
NH Works On-the-Job Training (OJT) makes hiring easier and more affordable. How?

Our services are free.
OJT exists as a FREE business service to you, provided through the Workforce Innovation and Opportunity Act (WIOA). This includes a free screening, assessment, and applicant referral.

You call the shots.
You decide who to hire. You determine job performance standards. We do require that prospective employees be at least 18 years old and unemployed New Hampshire residents.

Customized training, your way.
You’ll connect with the OJT Job Placement Specialist (JPS) to identify your ideal training guidelines and schedule. Once hired, trainees receive employer-provided training. By allowing companies to train workers on the job, employee retention improves and skill gaps are filled.

Simple process, minimal paperwork.
Paperwork is minimal and your JPS will assist with the appropriate forms. In addition, our fiscal staff is available to assist you with any questions.

We pay up to half the training cost.
OJT directly reimburses your company for up to 50% of the trainee’s gross pay over the duration of the training period. The wage reimbursement is provided for an agreed-upon training period in exchange for the provision of training and the commitment to retain the individual when the training is successfully completed. We provide you with all invoices and evaluations to submit at the end of the month with payroll records for the month.

All skill levels are considered.
OJT’s goal is to help place individuals in long-term, full-time jobs. As a result, we do our best to find employees that are the right fit for your company, regardless of skill level.

Ongoing support.
Staff are always available to field your questions. After placement has been completed, your JPS and our staff are still just a phone call away. In addition, our staff will maintain monthly contact with the trainee to monitor progress.

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FINDING SKILLED WORKERS CAN BE A CHALLENGE.
OJT MAKES IT EASIER.

CONTACT US

THE OJT PROCESS

CONNECT
Employer connects with an OJT JPS

SELECT
JPS provides worker options to employer

SCREEN & HIRE
Employer conducts interviews with applicants and hires trainees

CUSTOMIZE
Customized training program jointly developed, training takes place

“YOU'RE HIRED!”
Employee completes training and is job ready

The Partners of NH Works are Equal Opportunity Employers and comply with the Americans with Disabilities Act. Auxiliary aids and services are available upon request.